**USPSC Senior Development Transition Specialist, USAID/Kyrgyz Republic, Bishkek, Kyrgyz Republic**

**Project details**

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| **Project title** | **USPSC Senior Development Transition Specialist, USAID/Kyrgyz Republic, Bishkek, Kyrgyz Republic** |
| **Reference** | USAID60-2013 |
| **Procurement type** | Services |
| **Funding agency** | U.S. Agency for International Development |
| **Countries** | Kyrgyz Republic |
| **Deadline** | **18 December 2013** |
| **Sectors** | **ECONOMIC DEVELOPMENT:**   - Economic Systems / Planning **PROGRAMME & RESOURCE MANAGEMENT:**   - Country Programming / Programme Development   - Monitoring & Evaluation & Assessment / (impact) Studies / Project Audit / Survey   - Project Cycle Management / Project implementation **PUBLIC ADMINISTRATION:**   - Governance **SOCIAL SERVICES / SOCIAL SCIENCES / POPULATION:**   - Democracy / Human Rights |

**Project description**

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| General Information Notice Type: Combined Synopsis/Solicitation  Posted Date: November 29, 2013  Response Date: Dec 18, 2013 11:59 pm Eastern  Archiving Policy: Automatic, 15 days after response date  Archive Date: January 2, 2014  Original Set Aside: N/A  Set Aside: N/A  Classification Code: R -- Professional, administrative, and management support services  NAICS Code: 541 -- Professional, Scientific, and Technical Services/541990 -- All Other Professional, Scientific, and Technical Services   Solicitation Number:  60-2013 Notice Type:  Combined Synopsis/Solicitation Synopsis:  Added: Nov 29, 2013 4:44 am  ISSUANCE DATE: 11/29/2013  CLOSING DATE: 12/18/2013 Gentlemen/Ladies:  SUBJECT: Solicitation for Personal Services Contractor (PSC) No. 60-2013  USPSC Senior Development Transition Specialist, USAID/Kyrgyz Republic, Bishkek, Kyrgyz Republic  The United States Government, represented by the U.S. Agency for International Development (USAID), is seeking proposals (Optional Form 612) from persons interested in the PSC services described in the attached.  Submissions shall be in accordance with the attached information at the place and time specified.  Any questions may be directed to Samuel Matthews, Contracting Officer, and Tatiana Rossova, Personnel Specialist, who may be reached at FAX No. 7-727-250-76-34/35/36,  or e-mail almaexo\_hr@usaid.gov.  Offerors should retain for their records copies of all enclosures which accompany their proposals.   Sincerely,    Samuel Matthews  Contracting Officer   ATTACHMENT TO SOLICITATION NO. 60-2013   1. SOLICITATION NUMBER: 60/2013  2. ISSUANCE DATE: 11/29/2013  3. CLOSING DATE/TIME SPECIFIED  FOR RECEIPT OF APPLICATIONS: 12/18/2013 (6 p.m. Almaty Time)  4. POSITION TITLE: USPSC Senior Development Transition Specialist  5. MARKET VALUE: $84,697-$110,104 per annum (GS-14 equivalent) with 25% Post Differential (currently)  6. PERIOD OF PERFORMANCE: Two years  7. PLACE OF PERFORMANCE: USAID/Kyrgyz Republic, Bishkek, Kyrgyz Republic 8. JOB DESCRIPTION: A) BACKGROUND  The Kyrgyz Republic is a small, landlocked and mountainous country of Central Asia with a population of just over 5.5 million people. It is the second-poorest country in Central Asia, with one-third of the population living below the poverty line. In the aftermath of the April 2010 violent change in government and the ethnic conflict in the south of the country in June 2010, the Kyrgyz Republic is emerging from a deep political and economic crisis. Significantly, the Kyrgyz Republic was also the first Central Asian state to experience a peaceful and democratic transition of presidential power in 2011. The success of its citizens in building a prosperous, democratic country could have important implications for all of Central Asia.  Despite the country's progress, impediments to development remain, including widespread corruption, low foreign investment, and a high unemployment rate. Approximately one-third of the Kyrgyz Republic's workforce is employed abroad, reducing the available pool of qualified labor. The implementation of democratic and key economic policy reforms remains a challenge, and limited energy resources and low agricultural productivity contribute to insufficient economic growth.  Nevertheless, the country is moving towards a more stable and representative democratic government that could be a regional model. In collaboration with the Government and people of the Kyrgyz Republic, USAID assistance has helped the country achieve substantial progress in the areas of economic growth, democratic governance, health care reform, improvement of basic education and agricultural development.  USAID has been active in the Kyrgyz Republic since 1992 when it established a USAID Country Office which was managed by USAID's Regional Mission in Almaty, Kazakhstan. Following the political crisis in 2010, and in recognition of the Kyrgyz Republic's importance to US foreign policy goals as well as the key role the country plays in serving as a model for democratic development in the region, USAID elevated the status of the USAID/Kyrgyz Republic Office to a full USAID Mission in summer 2013. Currently, the USAID/Kyrgyz Republic Mission is USAID's newest Mission.  B) BASIC FUNCTIONS  The Senior Development Transition Specialist (Specialist) is a senior member of the 27-person team within the two Kyrgyz Republic Offices (23 in Bishkek and 4 in Osh). Under the direct supervision of the Mission Director, the incumbent actively participates in the conceptualization, design and overall management of USAID's programs in the Kyrgyz Republic with a particular emphasis on the economic growth portfolio.  S/he serves as a Mission expert and coordinator in providing intellectual leadership and technical support for cross-cutting issues related to the ongoing development transition in the Kyrgyz Republic. This is a cross-cutting program that includes economic development and social services activities as well as elements of democracy and governance programming such as civil society, governance, media, rule of law, and human rights. The incumbent provides technical assistance and substantive input in the design, implementation and monitoring of projects and serves as a key advisor to the USAID Mission Director, particularly in the area of economic growth programming and policy issues given that over 60% of the Mission's funding is focused on the economic growth portfolio. Additionally, the Government of the Kyrgyz Republic has also stressed economic growth as its top priority in its 2013-2017 national strategy with which USAID/Kyrgyz Republic's 2013-2017 Country Development Cooperation Strategy (CDCS) is tighly aligned. The incumbent also serves as a critical senior level manager and mentor to USAID/Kyrgyz Republic's technical teams, again with a special emphasis on economic issues, as well as to USAID's office in Osh, located in the south of the country. Additionally, from time to time, the incumbent may be called upon to serve as Acting Deputy Mission Director. She/he is responsible for assisting in oversight and management of an assistance portfolio of approximately $45 million annually, which is implemented through approximately 30 institutional contractors and grantees.  S/he reports to the USAID/KR Mission Director, and supervises one USPSC and at least three FSN staff. Due to the cross-cutting nature of the portfolio, the incumbent advises all Mission staff on issues pertaining to conflict management. S/he will play a role in strategic planning and donor coordination, report writing, as well as in managing resources and working with implementing partner.  The range of responsibilities and functions are outlined below.  C) DUTIES AND RESPONSIBILITIES  The Senior Development Specialist may from time to time assume the responsibilities and authority of the Mission Director in his/her absence. This requires that the incumbent be fully familiar with all programs and activities, the issues and objectives involved, implementing partners, other donors, and local counterparts, including high level officials. As needed, the Mission Director may delegate specific responsibilities or assignments to the incumbent, on either a short-term or long-term basis. The incumbent is also required to travel on an as-needed basis within the Kyrgyz Republic to monitor USAID activities and to travel, as well, to the USAID/CAR Regional Mission office in Almaty, Kazakhstan, to coordinate and consult with management and technical support office staff at the regional level. Given that USAID/Kyrgyz Republic as well as the Government of the Kyrgyz Republic both prioritize economic growth as a top issue and that 60% of USAID/Kyrgyz Republic's program budget targets economic growth issues, the incumbent will be required to play a key role in advising the Mission Director and Economic Growth Office Director on issues, opportunities and program implementation in the economic sector.  Areas of direct responsibility for the position include:  1) Assist the Mission Director and staff to achieve the desired outcomes of USAID's program in the Kyrgyz Republic in the most effective and efficient manner, with a particular emphasis on economic growth issues;  2) Provide expert advice, technical leadership, and coordination in the conceptual design, documentation and implementation of USAID projects/activities in the Kyrgyz Republic as well as monitoring the progress of these activities, with a particular emphasis on economic growth issues;  3) Supervise the Osh Office and the development of a strategic approach, activity implementation plan and public outreach plan for the South of the Kyrgyz Republic;  4) Take the lead for the Mission in program management/administration in terms of the Kyrgyz Republic's budget and reporting processes, including tracking and maintaining budget information, as well as coordinating all information for reporting purposes, with responsible Regional Mission staff as well as Embassy personnel, as appropriate;  6) Supervise and play an important part in the Public Outreach efforts of the Mission. This includes: assisting in the development of newsletters and press releases on assistance programs, establishing a close working relationship with the Public Affairs section in the U.S. Embassy, and ensuring that all outreach and media materials are of a high quality.  7) Serve as a liaison official for dissemination of information on USG assistance with the Government of the Kyrgyz Republic, the U.S. Embassy in the Kyrgyz Republic, and international donor organizations;  8) Identify opportunities to maximize the contribution of USAID assistance to USG foreign policy priorities. Advise the Mission and USAID/CAR's Regional office of these needs, and as required, develop concept papers outlining the potential USAID response. The incumbent keeps the Mission Director apprised of issues, problems, successes and solutions in the management of USAID's program in the Kyrgyz Republic, with a particular emphasis on economic issues.  D) Position Elements  1) Supervision Exercised: The incumbent will have direct supervisory responsibilities for the head of the Osh Office, as well as such other staff as will be determined by the Mission Director.  2) Supervision Received: The incumbent will work under broad guidance from the Mission Director, work is performed with a high degree of independence.  3) Nature, Level, and Purpose of Contacts: The incumbent actively engages in official personal contacts with a broad range of individuals and organizations in the Kyrgyz Republic and beyond. The purpose of these contacts is to promote USAID's development assistance objectives and to increase his/her understanding of the dynamics of Kyrgyz society as they affect USAID's programs. It is expected that personal contacts will include, but not be limited to, the following:  - Heads of various social sector committees in the Presidential Apparatuses;  - Ministers and deputy ministers in the Kyrgyz Republic;  - U.S. Ambassador to Kyrgyzstan and other members of the Country Team; - Chiefs of Party of USAID-funded contracts and grants; - Senior officials and executives from U.S. headquarters of USAID-funded contracts and grants; - Institutional contractors, PVOs and NGOs; - Host Country officials responsible for assistance matters; and  - Representatives of international donors. - USAID/CAR Office Directors - USAID/Washington representatives - CODELs, STAFFdels  E) REQUIRED SKILLS AND QUALIFICATIONS  This position requires a blend of qualities that include: broad development experience with demonstrated experience in managing economic growth activities; proven management abilities; ability to work independently; strong communication and interpersonal skills; ability and willingness to function in a collaborative and collegial environment; sensitivity to others; intellectual curiosity; balanced judgment; ability to conceptualize, both strategically and programmatically; and ability to generate trust and build alliances with donor partners. The ideal incumbent would have the following characteristics: 1) Education: Bachelor's degree in economics, business administration, international business, or other relevant subject area. Master's degree is preferred. Training (or experience) in relevant administrative policies and procedures is required.  2) Prior Work Experience: This position requires maturity and a minimum of seven years of progressively responsible professional experience demonstrating technical expertise and programmatic skills in international development in transition-related programs in developing countries, preferably related to transitions in governance or recovery from complex crises.  Specifically, this should include at least three years of experience in the design and development of programs/projects, management and technical guidance in program implementation, and monitoring and evaluating program/projects progress to improve their quality, relevance, and cost-effectiveness. Demonstrated experience in areas relevant to Kyrgyzstan's activities in economic growth. Experience in areas such democracy/governance and the rule of law is also desirable. At least two years of successful leadership experience in a team environment.  Current knowledge of best practices, and current research and development trends in economic growth and democracy and governance. Professional experience working with governments, international donors, private sector and NGO implementers in the conflict management sector. Specific USAID experience in program planning, project design, budgeting, implementation oversight and/or reporting systems and procedures is preferred. At least two years of relevant experience in Central Asia and/or NIS region, preferably in the Kyrgyz Republic.  3) Knowledge, Skills and Abilities: Comprehensive knowledge of the political, social, and economic characteristics of former-Soviet countries, preferably focusing on Central Asia, is highly desirable.  Management skills to analyze and resolve a wide range of challenges and problems arising in project/activity implementation. Familiarity with USG's policies and priorities and means of delivering assistance in developing nations, with USAID experience being highly desirable. Ability to lead teams and work as a team member effectively. The ability to meet tight deadlines with concise documents. Strong computer skills and proficiency in MS Office software, including those in budgeting, presentations and desktop publishing.  Superior intellectual skills and subject matter expertise to develop strategies to overcome development challenges and resolve implementation obstacles to conflict prevention as information and devise creative and appropriate solutions to implementation challenges. Demonstrated technical expertise and leadership skills in transition-related programs, in the context of developing countries. Demonstrated strategic, analytic skills and current knowledge of international development management trends and best practices. Demonstrated project management skills, including effective oversight of people, programs, and financial resources to implement programs contributing to international development. Strong analytical and writing skills as evidenced by previous experience and a writing sample, along with demonstrated ability to gather and convey information, make concise oral and written presentations and prepare reports, correspondence and other written materials.  Demonstrated history of experience in a multicultural team environment working with a wide range of individuals and organizations to address development transition challenges. Proven ability to reach consensus with diverse groups, and inspire coalitions of interest. Strong interpersonal skills including a record of effective collegial/team relations and demonstrated ability to work collaboratively with a range of professional counterparts at all levels, including those from host-country government, NGOs, USAID missions, other USG agencies and international donors.  High-level proficiency in oral and written communications needed to report on the status of activities and projects, to establish and maintaining effective relations with all levels of people in former-Soviet countries, and to represent USAID projects and strategies in professional meetings and conferences. Demonstrated persuasiveness, cross-cultural sensitivity, tact and poise to successfully advocate practices, approaches and policies with a range of audiences in an intercultural context.  Exceptional interpersonal skills and demonstrated ability to work in a collegial and persuasive fashion in a team environment, exercise discretion, judgment, and personal responsibility. The Specialist must be a team player, able to prioritize and follow up on their own actions without prompting, while also assisting a busy supervisor and fellow colleagues to track and respond to incoming requests and routine tasks, filling in gaps as needed to ensure the responsiveness of the team. The Specialist must also have a strong sense of responsibility, pay close attention to detail, be able to complete administrative tasks with minimal guidance, and be service-oriented, highly organized, and able to receive and respond to constructive criticism in a professional manner. The Specialist must be a strategic thinker, articulate innovative ideas, present solutions, and serve as a positive role model for colleagues both in and outside of USAID.  Completion of a writing sample is mandatory for consideration to this position.  4) Language Proficiency: Minimum Level IV (Fluent) English and proven ability to communicate quickly, clearly, and concisely, demonstrating a high degree of articulateness both orally and in writing, including technical reports. Given the level of interaction with host-country counterparts required by this position, demonstrated good working knowledge (Level III) in both written and spoken Russian preferred. Working knowledge of Kyrgyz will be an extra bonus, but not required.  All of the above are elements contributing to success performance in this position.  F) OTHER REQUIREMENTS  1) Must be an U.S. Citizen and possess or be able to obtain a U.S. Government-issued security clearance at the level of SECRET. 2) Must be able to obtain a State/Med medical clearance to serve in Central Asia. 3) Must be available and willing to commit to the Contract Performance Period of 24 months; 4) Available and willing to work additional hours beyond the established 40-hour workweek and outside established Monday-Friday workweek, as may be required or necessary; and 5) Must be willing to travel throughout the Central Asia Region.  G) SELECTION CRITERIA  Applicants will be evaluated against the following criteria:  Economic Development and USAID Knowledge 35 points Managerial and Leadership Experience 35 points Relevant NIS/CAR Experience: 15 points Language and Communication Skills: 15 points Total: 100 points  Notice to Applicants: The USAID reserves the right to obtain from previous employers relevant information concerning the applicant's past performance and may consider such information in its evaluation.  9. APPLYING  Qualified individuals are requested to submit a Optional Application for Federal Employment OF-612 including experience, salary history, list of references, and recent sample of his/her written work (maximum 1-3 pages, i.e. policy memo) no later than COB (6 p.m. Almaty time) December 18, 2013. The form is available at the USAID website, <http://www.usaid.gov/forms/>or <http://transition.usaid.gov/forms/OF612.pdf.>Applications, recent supervisor reference and three (3) personal references, and writing sample may be submitted by e-mail, fax, DHL or FedEx air courier by the closing date, above, to:  Tatiana Rossova Personnel Specialist  Personnel Office  USAID/CAR Almaty 41 Kazibek Bi Street Almaty, Kazakhstan  Email: almaexo\_hr@usaid.gov Fax: 7 727 2507634/35/36  Email or faxed documentation is preferred as mail delivery may be untimely. To ensure consideration of applications for the intended position, please reference the solicitation number on your application, and as the subject line in any cover letter.  USAID/CAR expects to award a personal services contract for an off-shore US Citizen for two-year period commencing o/a February 1, 2014 (or earlier), subject to security and medical clearances and funds availability. The duty post for this contract is Bishkek, Kyrgyzstan.  10. Benefits include post differential, housing, and other benefits per USAID regulations. Basic household furnishings will be available in quarters to be provided by USG.  11. For more information about USAID/Kyrgyz Republic see Mission's website <http://centralasia.usaid.gov/>br />  Attachment 3  AS A MATTER OF POLICY, AND AS APPROPRIATE, A PSC IS NORMALLY AUTHORIZED THE FOLLOWING BENEFITS:  1. BENEFITS  Employer's FICA Contribution  Contribution toward Health & Life Insurance  Pay Comparability Adjustment  Annual Increase  Eligibility for Worker's Compensation  Annual & Sick Leave  Eligibility for 401(k)  2. ALLOWANCES\* (if Applicable).  (A) Temporary Lodging Allowance (DSSR Section 120).  (B) Living Quarters Allowance (DSSR Section 130).  (C) Post Allowance (DSSR Section 220).  (D) Supplemental Post Allowance (DSSR Section 230).  (E) Separate Maintenance Allowance (DSSR Section 260).  (F) Education Allowance (DSSR Section 270).  (G) Education Travel (DSSR Section 280).  (H) Post Differential (DSSR Section 500).  (I) Payments during Evacuation/Authorized Departure (DSSR Section 600), and  (J) Danger Pay (DSSR Section 650).  LIST OF REQUIRED FORMS FOR PSCs  1. Optional Form 612.  \*\*2. Medical History and Examination (DS-1843).  \*\*3. Questionnaire for Sensitive Positions (for National Security) (SF-86), or  \*\*4. Questionnaire for Non-Sensitive Positions (SF-85).  \*\*5. Finger Print Card (FD-258).  NOTE: Form 5 is available from the requirements office.  \* Standardized Regulations (Government Civilians Foreign Areas).  \*\* The forms listed 2 through 5 shall only be completed upon the advice of the Contracting Officer that an applicant is the successful candidate for the job.  3. POLICY GUIDANCE PERTAINING TO PSCs  a) ACQUISITION AND ASSISTANCE POLICY DIRECTIVES (AAPDs) and CONTRACT INFORMATION BULLETINS (CIBs) contain changes to USAID policy and General Provisions in USAID regulations and contracts. Please refer to this website <http://www.usaid.gov/business/business_opportunities/cib/subject.html>psc to determine which AAPDs and CIBs apply to this contract.  b) AIDAR: The Agency for International Development Acquisition Regulation (AIDAR) Appendix D - Direct USAID Contracts With U.S. Citizens or U.S. Residents for Personal Services Abroad found at: <http://www.usaid.gov/policy/ads/300/aidar.pdf> is the primary regulation governing USPSCs for USAID.   Contracting Office Address:  Dept. of State Washington, District of Columbia 20521-7030  Place of Performance:  Bishkek, Kyrgyz Republic Bishkek,  Kyrgyzstan  Primary Point of Contact.:  Tatiana P Rossova, Personnel Specialist trossova@usaid.gov Phone: 7 3272 50 76 17 Fax: 7 3272 50 76 35 |

**Provision of Background Screening checks**

**Project details**

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| **Project title** | **Provision of Background Screening checks** |
| **Reference** | EBRDZ97101 |
| **Financing Ref.** | PUR1311/32 |
| **Procurement type** | Services |
| **Funding agency** | European Bank for Reconstruction and Development |
| **Countries** | Afghanistan, Albania, Algeria, Angola, Antigua and Barbuda, Argentina, Armenia, Aruba, Azerbaijan, Bahamas, Bangladesh, Barbados, Belarus, Belize, Benin, Bhutan, Bolivia, Bosnia and Herzegovina, Botswana, Brazil, Burkina Faso, Burundi, Cambodia, Cameroon, Cape Verde, Central African Republic, Chad, Chile, China, Colombia, Comoros, Congo (Brazaville), Congo, Democratic Republic of the, Costa Rica, Cuba, Cyprus, Djibouti, Dominica, Dominican Republic, East Timor, Ecuador, Egypt, El Salvador, Equatorial Guinea, Eritrea, Ethiopia, Fiji, French Polynesia, Gabon, Gambia, The, Georgia, Ghana, Grenada, Guatemala, Guinea, Guinea-Bissau, Guyana, Haiti, Honduras, India, Indonesia, Iraq, Israel, Ivory Coast, Jamaica, Jordan, Kazakhstan, Kenya, Kiribati, Korea, North, Korea, South, Kyrgyz Republic, Laos, Lebanon, Lesotho, Liberia, Macedonia, Madagascar, Malawi, Malaysia, Maldives, Mali, Malta, Mauritania, Mauritius, Mexico, Moldova, Mongolia, Montenegro, Morocco, Mozambique, Myanmar, Namibia, Nepal, Netherlands Antilles, Nicaragua, Niger, Nigeria, Oman, Pakistan, Palau, Panama, Papua New Guinea, Paraguay, Peru, Philippines, Russian Federation, Rwanda, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Samoa, Sao Tome and Principe, Saudi Arabia, Senegal, Serbia, Seychelles, Sierra Leone, Singapore, Solomon Islands, Somalia, South Africa, Sri Lanka, Sudan, Suriname, Swaziland, Syria, Tajikistan, Tanzania, Thailand, Togo, Tonga, Trinidad and Tobago, Tunisia, Turkey, Turkmenistan, Tuvalu, Uganda, Ukraine, United Kingdom, Uruguay, Uzbekistan, Vanuatu, Venezuela, Vietnam, Yemen, Republic of , Zambia, Zimbabwe |
| **Deadline** | **20 December 2013** |
| **Sectors** | **ECONOMIC DEVELOPMENT:**   - Employment / Labour **PROGRAMME & RESOURCE MANAGEMENT:**   - Monitoring & Evaluation & Assessment / (impact) Studies / Project Audit / Survey |

**Project description**

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| Procurement ref: PUR1311/32  Country:  Sector:  Project number:  Funding sources:  Contract type: Corporate goods works and services  Notice type: General Procurement notices  Issue date: 29 Nov 2013  Closing date: 20 Dec 2013 London, 13:00h  .Request for Information (RFI) The European Bank for Reconstruction and Development wishes to introduce more robust pre-employment background checks. The purpose of this RFI is to establish the various levels of checks in each of the countries where the Bank has operations or who are stakeholders in the Bank. The description of the RFI Process and the details our requirements including the time scale is included in the attached documents. The closing date for tender responses is 20th December 2013 at 1300h (GMT).  CONTACTS The sole source of contact for this RFI is: Jason Redrup Manager, Corporate Procurement Unit redrupj@ebrd.com   Hyperlinks to Related Project Dossiers:  Request for Information (72KB - DOC)  <http://www.ebrd.com/english/downloads/procurement/cpu/RFIBC.doc>br /> Annex 1 (RFI) (15KB - XLSX) |

**Zerger Regional Power Generation Project**

**Project details**

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| **Project title** | **Zerger Regional Power Generation Project** |
| **Reference** | TKM 44184-013 LOAN Package Project Implementation Supervision |
| **Procurement type** | Services |
| **Funding agency** | Asian Development Bank |
| **Countries** | Turkmenistan |
| **Deadline** | **29 December 2013** |
| **Sectors** | **CONSTRUCTION & ENGINEERING:**   - Planning / Architecture / Engineering   - Works supervision **ENERGY:**   - Electric **FINANCE & BANKING:**   - Reporting / Finance Management |

**Project description**

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| Date Published: 30-Nov-2013 Deadline of Submitting EOI: 29-Dec-2013 11:59 PM Manila local time  Selection Profile  Consultant Type Firm  Selection Method Quality and Cost-Based Selection (QCBS)  Source International  Technical Proposal Full Technical Proposal (FTP)   Selection Title Zerger Regional Power Generation Project   Package Number  Package Name Project Implementation Supervision   Advance Action Yes  Engagement Period 48 MONTH  Consulting Services Budget USD 7,000,000  Budget Type Estimated   Approval Number  Approval Date  Estimated Short-listing Date 15-Jan-2014  Estimated Commencement Date 01-Aug-2014   Additional Information  Possibility of contract extension Yes  Possibility of consideration for downstream assignment No  Indefinite Delivery Contract (IDC) No   Country of assignment Turkmenistan  Country of eligibility for national consultants Same as country of assignment   Other information The primary place of assignment also includes Zerger,  Turkmenistan. In order to facilitate the EOI evaluation  process it is recommended that the interested consulting  firms submit the translation of their EOIs (translation of  the additional hard copy or electronic information, if any)  into Russian language. The firms which will not submit this  translation will not be penalized during the EOI  evaluation. The deadline for EOI submission is December 29,  2013, 8:00 p.m. Ashgabat time or 11:00 p.m. Manila time.  Turkmenenergo reserves the right to accept or reject any or  all the EOIs without providing any reason whatsoever and  without incurring any liability to the affected applicant (s) (expresser(s) of interest). Turkmenenergo will not be  responsible for any expenses incurred by the firms in  connection with the preparation and/or delivery of the EOIs.  Contact Information Project Officer Jepbarberdy Atayev  Turkmenenergo  Email ataevd@rambler.ru   Cost Estimate (Consulting Firm)  Competitive Items Amount in USD   Remuneration and Other Expenses All activities and inputs in the TOR but not limited to remuneration, per diem, air travel, miscellaneous travel expenses, report preparation, production, and transmission, land transportation, communications, etc. 5,952,540  Sub-total 5,952,540  Non-Competitive Items Amount in USD  Provisional Sums 400,000  Contingency 600,000  Sub-total 1,000,000  TOTAL 6,952,540    Terms of Reference (Consulting Firm)  Primary Expertise Engineering  TOR Keywords Open Cycle Gas Turbines  Objective and Purpose of the Assignment   The Consultant will be responsible for preparation of the bidding documents, assistance during bid  evaluation and award, design audit and construction supervision of contractors' works, issue of  necessary progress reports and payment certificates and general project management. The Consultant  will also provide capacity building training to executing agency staff in project management,  operation and maintenance for the OCGT units.  Experts Needed  International Team Leadership from International Experts   Expertise or Position Inputs in PM Primary Place of Assignment  1 Project Manager – Power Plant Specialist 31 Ashgabat, Turkmenistan  2 Senior Mechanical Engineer – Turbine Specialist 27 Ashgabat, Turkmenistan  3 Senior Electrical Engineer 24 Ashgabat, Turkmenistan  4 Senior Instrumentation & Control Engineer 21 Ashgabat, Turkmenistan  5 Senior Civil Engineer 21 Ashgabat, Turkmenistan  6 Contract/Procurement Specialist 13 Ashgabat, Turkmenistan  7 Senior Safeguards Specialist 8 Ashgabat, Turkmenistan  8 Commissioning Engineer 6 Ashgabat, Turkmenistan   1 Consultant's Terms of Reference 1. Background 1. These provisional terms of reference (TOR) were prepared for the 400 MW OCGT Power Plant Project (the Project). The Project will construct 400 MW open cycle gas turbine (OCGT) power plant in Lebap region of Turkmenistan. Construction will be done by an engineering, procurement and construction (EPC) contractor. 2. “Turkmenenergo” State Power Corporation (TE) intends to procure a single EPC turnkey contractor to build the Project. The contractor will be responsible for design, supply, delivery, erection, testing, and commissioning. The contractor is scheduled to be mobilized in the second quarter of 2016. A project preparatory consultant has been recruited under ADB technical assistance funding to assist TE in preparing feasibility study. This consultant's role will cease at the completion of the study. 3. TE wishes to recruit an Implementation Consultant (the Consultant) at the earliest. The Consultant will assist TE in ensuring that the Project is procured in accordance with ADB’s Procurement Guidelines (April 2010, as amended from time to time), constructed to the specified standard in the contract documents of the EPC contract, completed on schedule and with costs monitored and controlled. The Consultant's role will cover preparation of the bidding documents, assistance during bid evaluation and award, design audit and construction supervision of the contractors' works, issue of necessary progress reports and payment certificates and general project management. 2. General 4. The Consultant will be responsible to assist Project Management Unit (PMU) of TE on the scope of works as described in this TOR. The Consultant will also provide capacity building training to TE staff for project management, operation and maintenance for the Project. 5. The Project Preparatory Technical Assistance (PPTA) Consultant prepared the Concept Report for reference and guidance of the Consultant. 6. The work will entail engagement of at least eight international consultant positions for Phase 1 (pre-construction phase) and at least nine consultant positions for Phase 2 (construction phase). The number of national consultant is expected to correspond to international positions. The entire implementation period is estimated to be 48 months comprising (18 months for pre-construction + 24 months for construction and 6 months postconstruction). The recruitment of consultants will be carried out in accordance with ADB’s Guidelines on the Use of Consultants by the Asian Development Bank and Its Borrowers (2010, as amended from time to time). 7. The Consultant will assist PMU in project management and administration of the contract including the pre-construction phase and will be compensated accordingly to perform its obligations as described in the contract. The Consultant will assist and support PMU in assuring that the Project is constructed to the specified standards, completed on schedule, and with costs monitored and controlled. TE will determine the appropriate approval processes for each element of the Project and may require from time to time the full support of the Consultant as appropriate. 2 8. To effectively and efficiently undertake the works supervision under its contract, the Consultant should have a composite team of the required experts, such as but not limited to: (i) mechanical engineers (with technical expertise in gas turbines, water treatment and Balance of Plant equipment, (ii) electrical engineer (with technical expertise in power plant related electrical equipment, (iii) instrumentation and control (I&C) engineer (with technical expertise in power plant instrumentation and control, SCADA), and (iv) civil engineer (with expertise in soil investigations and power plants or large industry objects), (v) safeguard expert. Other experts such as technical/financial specialist and procurement specialist will be engaged on an intermittent basis. 9. The Consultant is required to have experience in project management and implementation, engineering and procurement in the energy sector covering construction and commissioning of at least three open cycle gas turbine power plants of similar capacity in the past 6 years. Experience in Central Asia and/or other post-Soviet countries is preferable. The Consultant shall meet ADB’s eligibility criteria. 3. Scope of Works 3.1 General 10. This section covers the scope of works covered by the Consultant as well as requested supplies and services, but without excluding other necessary services not mentioned, but required to run the project successfully. 3.2 Pre-Contract Engineering 11. Currently the Project is in the feasibility stage. Following has already been worked out and will be provided by TE: · Feasibility Study · Environmental Impact Assessment Study. 3.3 Basic Engineering 12. Based on the Pre-Contract Engineering, the Basic Engineering shall give the basis for preparation of functional specifications for the project. The Basic Engineering shall include, but not be limited to: 13. Process engineering · definition of tentative principal design parameters (including process calculation, mass and energy balances, emissions) and the conditions for tie-in the existing infrastructure · conceptual design including process schematics for the main systems (GT including Fuel Supply, Balance of Plant and main auxiliaries) · process schematics for fuel, water, steam, condensate etc. · Heat Balance Diagrams for typical loads · general arrangement including overall dimensions. 14. Electrical engineering · electrical basic concept with single-line-diagrams · listing of important drive powers and main electrical consumers. 3 15. Control System: · design of a instrumentation and control concept specifying the degree of automation of crucial plant components · design of the control and regulation concept for the plant as a whole with tie-in into existing systems. 16. Arrangement planning · Layouts showing configuration of machinery, ducts, connections to existing structures, etc. · Drawings of all buildings with main equipment (scale 1:100), · sectional drawings where necessary · main cable and pipe route layouts · central control room · preliminary civil drawings. 17. Within the basic engineering following requirements have to be defined: · Quality Assurance Concept · Project Time Schedule · Site Mobilization Plan · Environmental Monitoring Plan (EMP) 3.4 Bidding Documents 18. Bidding documents shall be prepared by the Consultant and include the following parts: · Part A Conditions of contract (will be provided by TE) · Part B Technical specifications · Part C Annexes 19. The technical specifications of the main components of the plant shall be prepared in such a way that on one hand they clearly define functional requirements, main operating parameters and configuration of the plant, while on the other hand they leave open the possibility of improvements which the bidder can propose based on own experience. 20. In any case, the specification shall include, at least, the following sections: · general conditions of contract (will be provided by TE) · general scope of the specification · description of the equipment, system or component · scope of supply (scope, battery limits, terminal points) · general technical requirements (design criteria, codes and standards, materials, QA/QC) · operational requirements · spare parts and tools · inspection and testing · packing and shipping instructions · documentation to be supplied by the bidder · data sheets to be filled in by the bidder · guaranteed performance values · annexes (drawings, site data, etc). 4 21. Technical specifications shall be elaborated for the main plant components and systems. For the balance of plant, general descriptions with functional requirements shall be prepared. 22. The bidding documents shall be prepared in accordance with the ADB’s Procurement Guidelines (April 2010, as amended from time to time) with such modifications as may approved by ADB’s Board in connection with the Project. 3.5 Bidding 23. For the OCGT a Turn-Key approach shall be followed. The bidding process and evaluation shall be in accordance with ADB’s Procurement Guidelines (April 2010, as amended from time to time) with such modifications as may be approved by ADB’s Board in connection with the Project. 24. After submission of the specification, the Consultants team shall be available during the bidding process to answer to bidder queries. The Consultant shall respond to questions raised by the bidders and prepare clarifications and addenda to the bidding documents, as required. The Consultant shall also ensure a close contact with the bidders and will keep a record of the queries and answers as well as any addenda to the bidding documents. 3.6 Bid Evaluation and Preparation of Contract Documents 3.6.1 Bid Evaluation 25. Upon reception of the proposal, the Consultant shall check it for completeness. This initial review shall allow to: · screen if the bid does comply with the basic requirements and · prepare requests for the bid clarification. 26. The bid clarification shall take into account technical, contractual and economic aspects. The technical clarification shall focus, among others, on following aspects: · the design and performance of the main plant components · the layout and general arrangement of the plant · the back-up and redundancies provided for auxiliaries · the design of the electrical systems · the control philosophy of the plant · the guaranteed performance data · the proposed time schedule until commercial operation. 3.6.2 Assistance during clarification and contract negotiation meetings 27. The Consultant shall assist TE during clarification and contract negotiation meetings, providing advice and dealing with following subjects, among others: · clarification of items, which require verbal explanation · definition of the final scope of supplies, services and battery limits · definition of contract milestones and schedules · review and comments on alternative proposals presented by the bidder during the negotiation · preparation of minutes of meetings. 5 3.6.3 Preparation of Contract Documents 28. After the clarification of bids and contract negotiations, the Consultant shall prepare the Contract Document under consideration of the results of clarifications and negotiations with the successful bidder. 3.7 Maintenance Contract Awarding Phase 29. The Consultant shall support TE in the preparation of the technical documents that will form an integral part of the maintenance contract. 30. The Consultant shall request together with the EPC Specification a maintenance proposal by the turbine manufacturer. 31. Taking into account the results of the technical review of the maintenance proposal and alternatives (if any) as well as the above mentioned contractual conditions, the Consultant shall assist TE during the maintenance contract negotiation. This assistance shall include: · Final definition of scope of supplies and services (scheduled and unscheduled maintenance, spare parts...). · Technical support for the negotiation of commercial and legal conditions under the lead of TE’s legal and financial advisors. · Management of all activities of this phase as: document handling, meeting reporting, technical negotiation protocols, etc. · Final review of contract documents, prior to signature. 32. The result of work shall be a draft of the final maintenance contract with the EPC contractor, with all technical conditions harmonized with commercial and legal conditions and prepared for initialing. 4. Engineering Services (Phase 1) 33. This phase shall consist of the following main activities: · project administration (Phase 1 and Phase 2) · design review (Phase 1) · shop inspection and expediting (Phase 1) · site supervision (Phase 2). 4.1. Design Review 34. The Consultant shall review and comment on the design documents prepared by the EPC Contractor, such as layouts, general arrangement drawings, heat and mass balances, process flow sheets, water, electrical single line drawings, main P&I diagrams, synoptic and general arrangement drawings of the centralized plant control system and the rated values for the main plant components. 35. The purpose of the design review is to ensure that the final design is in accordance with the contract and in line with sound engineering practice, that the supply is complete and adequate for the purpose of the project and that the necessary coordination at the interfaces between different process lots or suppliers takes place. 6 4.2 Programming and Expediting 36. This activity includes the Consultant’s Project Managers work in order to ensure an efficient coordination with TE, the timely scheduling of activities, the monitoring of the Contractors schedules and the actual project progress and cost control. 37. With regard to scheduling and analyses procedures, the Consultant shall review and analyze the Contractor's time schedule for the construction, erection and commissioning works. The schedule of the project will necessitate special attention to critical activities which can cause delay of the whole project if not properly monitored. 4.3 Progress Meetings 38. The Consultant’s Project Manager shall plan and attend progress meetings. These meetings will be at the Consultants / Contractor’s / TE’s, or Site Offices as required. 4.4 Works Inspection 39. Upon request by TE the Consultant shall perform shop inspection visits in order to monitor the fabrication and assembly progress, to assess the manufacturer’s quality control system and to witness shop performance tests of the main plant components. The purpose of such visits will be: · to verify that the main equipment is being manufactured and assembled according to contract requirements · to make sure that the manufacturers are exerting an adequate quality control throughout the entire fabrication process · to witness the performance tests considered crucial for the performance of the plant. 40. Each inspection visit is estimated at 2-3 days plus travelling time, 1 person and will be charged at actual. 4.5 Site Inspection 41. Site inspection shall be carried out by the Consultant’s construction supervision team as outlined in the following section. In addition to the main construction supervision team, the Consultant’s specialists shall pay a series of inspection visits to the site, in order to verify the progress of the erection works. These visits shall normally be performed at regular intervals, but the Consultants personnel shall also visit the site on occasion of special or critical erection phases. 4.6 Claims 42. Whenever the Contractor claims for additional or extraordinary work, not considered in the contract, the Consultant shall review said claims to assess their legitimacy and negotiate the prices with the Contractor. 43. In case of delays or unforeseeable difficulties of the erection works, the Consultant shall analyze the situation and advise the owner on corrective actions to be taken. 7 5. Engineering Services (Phase 2) 5.1 Construction Supervision and Co-ordination 44. The Consultant shall maintain at least following international site team: · Project Manager · 1 Civil Engineer · 1 Mechanical Engineer · 1 Electrical Engineer · 1 Control & Instrumentation (C&I) Engineer. 5.2 Main Aspects of Construction Supervision 45. In addition to the main construction supervision and co-ordination activities, the site team shall carry out the following works: · Review of Operating and Maintenance Manuals provided by EPC Contractor · Testing and Commissioning · Certification · Inspection Upon Completion and Project Completion Report · Claims. 46. The Consultant shall pay special attention to: · the organization of the site works and the availability of skilled supervisors and trained workers · the overall erection schedule and the detailed erection schedules for critical equipment · the availability of suitable erection equipment and tools · the quality control procedures at the site · the storage of materials and equipment and · the safety procedures and first aid facilities. 47. During construction, the Consultant shall verify the progress of the works as compared to the actual program, review the erection log, review the quality control records and perform detailed visual inspections of critical items. The Consultant shall also review, comment on and certify the invoices and progress reports submitted by the Contractor for payment and reject any unjustified claim for payment. During critical erection phases (mounting of gas turbines on the base plates, alignment of shafts, erection of pressure parts of the boiler and the like) the Consultant shall witness the corresponding works. 48. The duties of the Consultant's site supervision team are as follows: · supervision of construction and erection with regard to conformity with drawings · performance of regular meetings with the Contractor in order to coordinate and smoothen the works at site · checking the observance of technical and authoritative regulations · checking of project schedule and reporting regularly on the progress of work and on the cost situation (site progress report as part of the monthly progress reports) · information and instruction in technical respect · examination of plant components as to conformity with contract · monitoring continuously the construction activities 8 · surveillance of Contractor through daily inspection and monitoring of Contractor's work activities, including verification of erection procedure and of installation in respect of compliance with the specification and international standard as well as compliance with the environmental and social safeguards requirements stipulated in the Contract · witness and supervision of site tests, pre-commissioning tests and commissioning of units, pre-start checks of the system · the local supervision of construction comprises also the arrangement and evaluation of special tests to be carried out by the Contractor · supervision and coordination of commissioning and start-up of plant according to a commissioning program prepared by the Contractor · initiation, setting-up and handling of necessary design coordination meetings to finalize pending matters in a timely manner · the construction personnel of the Contractor are fully responsible for the commissioning and start-up of their plants · the Contractor shall prove the functioning and efficiency of its plant within the trial operation. The Consultant will inform TE on damages ascertained during inspection of erection, commissioning and start-up and will request the Contractor to remove these damages · monitor the Contractor to control segregation and disposal of construction wastes according to the requirements of environmental regulations · monitor the Contractor site safety supervision and conformance with ISO 9001 and 14001 requirements · preparation and presentation of protocols and certificates to be signed by the Client and the Contractor · advise the Contractor upon completion of the project, for submission of all records, as-built drawings, operation and maintenance manuals and spare part lists. 49. The site supervision team shall be backed-up during this period by Head Office staff, if necessary. The back-up services shall include regular visits to the site by the Head Office personnel, mainly of the Project Manager. 5.3 Operating and Maintenance Manuals 50. With regard to the trial operation of the plant by the Contractor, the Consultant shall review the proposed operation procedures. The Consultant shall also review operating, maintenance and repair manuals as well as "as-built" drawings submitted by the Contractor and comment on these. 5.4 Testing and Commissioning 51. Before the beginning of the system tests and cold commissioning, the Consultant shall review and approve the test schedules presented by the Contractor. 52. During the commissioning phase, the Consultant shall witness tests and trial runs, review the test certificates issued by the Contractor and comment on the test results. If necessary, the Consultant shall instruct the Contractor to repeat certain tests if the results are not in line with the agreed performance of the equipment. Before the beginning of the load tests, the Consultant shall perform a detailed visual inspection of the plant in order to make sure that the plant is ready for load tests and that every necessary precaution has been taken by the 9 Contractor. During the execution of the load tests, the Consultant shall monitor these and after successful completion, issue the provisional acceptance certificate. 53. As soon as the works are completed, the Contractor shall incorporate all such marks, notes and revised dimensions into original drawings accurately representing that part or portion of the project. Completeness of packages shall also be checked against the final drawing list established by the Consultant. "As-built drawings" shall be submitted to the Client after commissioning of the project. 5.5 Inspection Upon Completion and Project Completion Report 54. Inspection lists (punch lists) shall be maintained throughout the construction and commissioning works. Final inspection reports shall be prepared upon plant completion and prior to issue of take-over certification. 5.6 Claims 55. Whenever the Contractor claims for additional or extraordinary work, not considered in the contract, the Consultant shall review said claims to assess their legitimacy and negotiate the prices with the Contractor. 56. In case of delays or unforeseeable difficulties of the erection works, the Consultant shall analyze the situation and advise the owner on corrective actions to be taken. 5.7 Training and Capacity Building 57. Training and mentoring of TE representatives is a crucial part of the project. A capacity building program will require development and implementation which should include: (i) regular training of TE engineering staff supporting the management of implementation (ii) development of a program of workshops for TE staff during project implementation (iii) several operation and maintenance seminars for TE staff on nearing project completion. 58. TE should be involved at all stages of the project so that they can gain an understanding of the project process. TE training and capacity building should be provided both to the TE Project Management Unit in Ashgabat and also to TE provincial staff. 59. Records should be kept of all training and upon project commencement; a capacity building plan will also be agreed with TE. 60. Training and mentoring should be an important part of recruitment or sub-consulting of Turkmen staff to support the project. 10 6. Specific Tasks and Qualifications 61. The specific tasks and qualifications for international consultants are outlined below. No. Position Description Minimum Qualification Tentative Input 1. Project Manager- Power Plant Specialist (Team Leader) Overall responsibility for the Project. Assigned only to this Project without involvement in any other project. Relevant degree from a recognized university and 15 years experience in a senior level position. Wide experience in Projects in Central Asia is mandatory. 31 2. Senior Mechanical Engineer - Turbine Specialist Responsible for the mechanical parts of the project with special regard to turbines. Engineering degree from a recognized university and 10 years project related relevant experience. 27 3. Senior Electrical Engineer Responsible for High Voltage Equipment Engineering degree from a recognized university and 10 years project related relevant experience. 24 4. Senior I&C Engineer Responsible for Instrumentation and Control Equipment. Engineering degree from a recognized university and 10 years project related relevant experience. 21 5. Senior Civil Engineer Responsible for the project related Civil Works Engineering degree from a recognized university and 10 years project related relevant experience. 21 6. Contract/ Procurement Specialist Responsible for bidding document preparation and contract administration Business degree from a recognized university and 10 project relevant experience 13 7. Senior Safeguard Specialist Responsible for the EMP Preparation and Implementation Relevant degree from a recognized university and 10 years project related relevant experience. 8 8. Commissioning Engineer Responsible for supervision of contractor’s commissioning activities Engineering degree from a recognized university and 10 years project related relevant experience. 6 TOTAL 151 11 62. For all positions, wide experience in regional projects in Central Asia is an advantage. 63. All international consultants are identified as key experts and all national consultants are identified as non-key experts with key and non-key definitions as per the Request for Proposal. 64. National consultants will support the international consultants. The following national consultants are envisaged to be recruited including electrical engineer (24 person months), civil engineer (42 person months), mechanical engineer (27 person months), safeguards specialist (14 person months) and financial management expert (15 person months), totaling to 122 person months. These national consultants should possess university level degrees in their respective field of expertise. 7. Reporting Requirements 65. The Consultant is required to submit the following reports to TE and ADB during Project implementation: (i) Inception Report (ii) Progress Report (monthly during Phase 1, weekly during Phase 2) (iii) Quarterly progress reports within 30 days of the end of each quarter (including environmental monitoring results) (iv) Semi-annual environmental report (v) Updated EIA and EMP (vi) Semi-annual performance and monitoring reports (vii) Training and capacity building plan, progress status and completion reports, (viii) Project completion report within 3 months of the completion of the Project (English and Russian). 66. In addition, there may be certain relevant requirements to provide support to TE, MOE and ADB on their reporting. 67. All reports should be submitted in three (3) hard copies using premium quality papers in both Russian and English languages. The Project Completion Report should be submitted also in electronic form.   Hyperlinks to Related Project Dossiers:  TOR <https://uxdmz06.adb.org/OA_HTML/OA.jsp?page=/adb/oracle/apps/xxcrs/csrn/webui/CsrnResultPG&_ti=12862492&retainAM=Y&addBreadCrumb=N&OAPB=ADBPOS_CMS_ISP_BRAND&oapc=4&oas=jTdM2lljPX67MC021M3Ilg..># |

**Tokmok Water Sub-project - PIU Support incl. Engineering, Design and Contracts Supervision**

**Project details**

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| **Project title** | **Tokmok Water Sub-project - PIU Support incl. Engineering, Design and Contracts Supervision** |
| **Reference** | EBRDZ97098 |
| **Financing Ref.** | 40397 |
| **Procurement type** | Services |
| **Funding agency** | European Bank for Reconstruction and Development |
| **Countries** | Kyrgyz Republic |
| **Deadline** | **10 January 2014** |
| **Sectors** | **CONSTRUCTION & ENGINEERING:**   - Planning / Architecture / Engineering   - Equipment / Material / Procurement / Contracting   - Hydraulic Engineering (dams, pipelines, etc) **PROGRAMME & RESOURCE MANAGEMENT:**   - Procurement / Tender evaluation **URBAN DEVELOPMENT:**   - Engineering / Infrastructure / Implementation / Building / Works Supervision |

**Project description**

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| Procurement ref: 40397  Country: Kyrgyz Republic  Sector: Municipal and environmental infrastructure  Project number: 45488  Funding sources: EBRD Water Fund  Contract type: Consultancy Services  Notice type: Invitation for expressions of interest (CSU)  Issue date: 29 Nov 2013  Closing date: 10 Jan 2014 Tokmok 15:00  .Kyrgyz Republic Water and Wastewater Framework Executing Agency (Client):  Municipal Enterprise Tokmokvodokanal 1, Lenina Street, Tokmok, Kyrgyz Republic Assignment Description:  The EBRD started municipal operations in the Kyrgyz Republic in 2009 with the signing of the Bishkek Water Project. In 2011 the Kyrgyz Republic Water and Wastewater Framework was approved. The Bank has since signed the Osh (2011), Jalalabad (2011), Karabalta (2012) and Kant (2013) Water projects under the Framework. Additional investments are under preparation, namely Talas, Tokmok and Naryn Water projects.  Water supply operations in the Kyrgyz Republic are characterised by severely deteriorated assets for water supply and wastewater collection; very limited wastewater treatment; high operations and maintenance costs due to the deteriorated state of the assets; low institutional capacity to manage operationally and financially sustainable water supply services and unreliable water supply - sometimes only a couple of hours every second day. Families are therefore storing water in bathtubs and buckets when supply is available leading to outbreaks of water borne disease, especially during the summer months. The Bank is addressing the above outlined problems in the sector through a number of relatively small but well-designed projects. The approach aims at achieving maximum impact under existing affordability and public debt constraints in the country. Affordability constraints among the population are severe and the Bank is working with bilateral and international donors to arrange relatively high grant co-financing amounts to facilitate the implementation of urgent upgrades without imposing hardship on the population. The City of Tokmok ("Tokmok" or the "City"), with a population of about 53,000, is situated east of Bishkek, close to the border with Kazakhstan. The Tokmok Water Company (the "Company"), the provider of water supply and sanitation services, is wholly owned by the City.  The Project objectives are to rehabilitate water supply, carry out selected wastewater improvements in the City, and install meters, if feasible. The investments will be procured in accordance with the EBRD Procurement Policies and Rules for Public Sector Projects. A Project Implementation Unit ("PIU") will be formed in the Company, with representatives from the City, which will manage all procurement, as well as installation, construction and implementation of the investments. The overall objective of this assignment is to facilitate the timely and effective implementation of the Project by rendering assistance to the Company in the implementation of the Project, including design, all aspects of procurement and disbursement, and environmental and social ("E&S") requirements. More specifically, the assignment will support the Company and the PIU in the preparation of design, technical specifications, tender documentation, assistance with tendering, tender evaluation and contract finalisation, administration and supervision of the contract implementation including the implementation of the Environmental and Social Action Plan ("ESAP"), as well as set up of the disbursement system.  It is anticipated that the detailed design tasks will be carried out by a sub-contracted local design institute with guidance and quality control done by the Consultant. With the involvement of the Consultant it will provide the Company with access to international best practice in the implementation of the Project and procurement of works, as well as advice on specific technical issues including E&S requirements. The Consultant will provide assistance in procurement of works and goods completely in accordance with the procedures, specifications and documentation of the Bank and pursuant to all other agreements stipulated in the Loan Agreements signed between the Kyrgyz Republic and EBRD. Status of Selection Process: Interested firms or groups of firms are hereby invited to submit expressions of interest. Assignment Start Date and Duration: Subject to loan signing and availability of funding the Assignment is expected to start in May-June 2013 and has an estimated overall duration of 2.5 years. Maximum Budget available for the Assignment: EUR 450,000 (exclusive of VAT). The Consultant must determine whether any indirect taxes/VAT are chargeable on the proposed services and state the basis for such. If any indirect taxes/VAT are payable, the Client will have to pay indirect taxes/VAT element to the services directly to the Consultant unless otherwise agreed.  Eligibility: There are no eligibility restrictions. Consultant Profile: Corporate services are required. The Consultant shall be responsible for mobilisation of qualified engineers, technicians and other professional staff with proven experience in administrative management, procurement, design and supervision of similar construction works and acquiring of equipment for water and wastewater rehabilitation projects in comparable climatic and geological conditions. It is anticipated that the Consultant’s team shall include the following minimum expertise with short-term support as required in other disciplines: - Project Manager; - IFI Procurement and Contracts Specialist; - Water and Wastewater Engineers (Design); - Finance/Disbursement Specialist; - Engineers (Construction Supervision); - Environmental and social specialist. All experts shall have a minimum of 5 years experience of the activity, which they are proposed for in a similar position including: - have design and project management experience gained in countries with climatic conditions similar to the project sites; - have construction and supply experience gained in countries with climatic conditions similar to the project sites; - have experience in design of water supply projects, knowledge of FIDIC and/or World Bank/EBRD Supply and Installation and Works contractual arrangements; - have experience in (i) planning and design activities; (ii) assistance with planning and design activities; (iii) project management; (iv) project management assistance; (v) engineering; (vi) procurement of goods, works and services; - have a good knowledge of procedures and rules of procurement of international financial institutions, such as the World Bank, ADB or EBRD; - have a good knowledge and understanding of EBRD’s environmental and social requirements and past experience of assistance in their successful implementation;  - have a good knowledge of requirements of Kyrgyz legislation concerning construction, financial, accounting and disbursement issues. The Consultant shall be registered with the relevant local authority and authorised to carry out design activities in Kyrgyz Republic. It is expected that the Consultant will engage a sufficient number of local engineers to support the international consultants in engineering supervision under multiple construction/works contracts in the participating cities. Submission Requirements: In order to determine the capability and experience of Consultants to be shortlisted, the information submitted should include the following: (a) brief overview of the firm/group of firms including company profile, organisation and staffing; (b) details of similar experience of firm or group of firms and related assignments undertaken in the previous five years, including information on contract value, contracting entity/client, project location/country, duration (mm/yy to mm/yy), expert months provided, assignment budget, percentage carried out by consultant in case of association of firms or subcontracting, main activities, objectives; (c) CVs of key experts who could carry out the Assignment detailing qualifications, experience in similar assignments, particularly assignments undertaken in the previous five years, including information on contracting entity/client, project location/country, duration (mm/yy to mm/yy), expert months provided, assignment budget, main activities, objectives. (d) Completed Contact Sheet, the template for which is available from the following web-link: <http://www.ebrd.com/pages/workingwithus/procurement/notices/csu/contact_sheet.doc>  The expression of interest shall not exceed 25 pages (excluding CVs and contact sheet).  One original and 1 copy of the expression of interest in English and 3 copies in Russian shall be submitted to the Client in an envelope marked “EXPRESSION OF INTEREST for TOKMOK WATER - PIU SUPPORT”, to reach Client not later than 10 January 2014 at 15:00 (local time, GMT+6 hours). One further electronic copy should be submitted to the EBRD’s contact person by the same due date. IMPORTANT NOTES:  Following this invitation for expressions of interest, a shortlist of qualified firms will be formally invited to submit proposals. Consultant selection and contracting will be subject to availability of funding.  Consultants may submit expressions of interest and, if shortlisted, proposals for both Tokmok Water Sub-project – PIU Support Including Engineering, Design and Project Supervision and Tokmok Water Sub-project – Corporate Development and Stakeholder Participation Programme. However, a consultant may only be selected to perform only one of the two assignments.  CONTACTS The Client Contact Person:  Mr. Mirza Djamanbaev Director of Municipal Enterprise Tokmokvodokanal 1, Lenina Street, Tokmok, Kyrgyz Republic Phone: +9963138 61070 Fax: +9963138 61078 The EBRD Contact Person:  Olesya Kerridge European Bank for Reconstruction and Development One Exchange Square London EC2A 2JN Tel: + 44 20 7338 6895 Fax: +44 20 7338 7451 E-mail: kerridgo@ebrd.com |

**Tokmok Water Sub-Project - Corporate Development and Stakeholder Participation Programme**

**Project details**

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| **Project title** | **Tokmok Water Sub-Project - Corporate Development and Stakeholder Participation Programme** |
| **Reference** | EBRDZ97102 |
| **Financing Ref.** | 40397 |
| **Procurement type** | Services |
| **Funding agency** | European Bank for Reconstruction and Development |
| **Countries** | Kyrgyz Republic |
| **Deadline** | **10 January 2014** |
| **Sectors** | **ECONOMIC DEVELOPMENT:**   - Economic Systems / Planning   - Privatisation / Public-Private Partnership **URBAN DEVELOPMENT:**   - Water / Drainage / Irrigation / Flood / Well / Hydrology   - Public utilities |

**Project description**

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| Procurement ref: 40397  Country: Kyrgyz Republic  Sector: Municipal and environmental infrastructure  Project number:  Funding sources: EBRD Shareholder Special Fund  Contract type: Consultancy Services  Notice type: Invitation for expressions of interest (CSU)  Issue date: 29 Nov 2013  Closing date: 10 Jan 2014 Tokmok 15:00  .Kyrgyz Republic Water and Wastewater Framework Executing Agency (Client)  Municipal Enterprise Tokmokvodokanal 1, Lenina Street, Tokmok, Kyrgyz Republic Assignment Description  The EBRD started municipal operations in the Kyrgyz Republic in 2009 with the signing of the Bishkek Water Project. In 2011 the Kyrgyz Republic Water and Wastewater Framework was approved. The Bank has since signed the Osh (2011), Jalalabad (2011), Karabalta (2012) and Kant (2013) Water projects under the Framework. Additional investments are under preparation, namely Talas, Tokmok and Naryn Water projects. 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Affordability constraints among the population are severe and the Bank is working with bilateral and international donors to arrange relatively high grant co-financing amounts to facilitate the implementation of urgent upgrades without imposing hardship on the population. The City of Tokmok ("Tokmok" or the "City"), with a population of about 53,000, is situated east of Bishkek, close to the border with Kazakhstan. The Tokmok Water Company (the "Company"), the provider of water supply and sanitation services, is wholly owned by the City. The Project objectives are to rehabilitate water supply, carry out selected wastewater improvements in the City, and install meters, if feasible. The investments will be procured in accordance with the EBRD Procurement Policies and Rules for Public Sector Projects. A Project Implementation Unit ("PIU") will be formed in the Company, with representatives from the City, which will manage all procurement, as well as installation, construction and implementation of the investments. In addition to the physical investments, the Bank will also provide institution building assistance to the Company in form of a Corporate Development Programme and a Stakeholder Participation Programme.  The assignment consists of two main Parts: Part I - Corporate Development Programme for the Company  The assignment shall assist the Company to improve its commercial standing, service and environmental performance by supporting the identification and implementation where necessary establishment of the corporate, financial, operational and environmental management required to meet the related covenants included in the EBRD financing documents. The assignment will also assist the Company to develop a medium-term focused corporate development plan and to improve the corporate planning capacity to assist ongoing transition towards becoming a self-sustaining entity with commercially sustainable operations, as well as implementing the Environmental and Social Action Plan ("ESAP") developed for the Company. Part II - Stakeholder Participation Programme  The second objective is to implement the Stakeholders Participation Programme ("SPP"), aimed at enhancing public ownership by encouraging water conservation, increasing public participation in the provision of water services (service quality, rehabilitation activities, tariffs integrating poverty and social issues) and raising public awareness on issues related to the project implementation and water use through establishment of the Water Users Committees. Furthermore, the SPP will integrate poverty and social issues into the proposed tariff reforms and thereby assist the Company to improve their corporate governance. Status of Selection Process: Interested firms or groups of firms are hereby invited to submit expressions of interest. Assignment Start Date and Duration: Subject to loan signing and availability of funding the Assignment is expected to start in May-June 2014 and have an overall duration of 2.5 years. Maximum Budget available for the Assignment: EUR 400,000 (exclusive of VAT). The Consultant must determine whether any indirect taxes/VAT are chargeable on the proposed services and state the basis for such. If any indirect taxes/VAT are payable, the Client will have to pay indirect taxes/VAT element to the services directly to the Consultant unless otherwise agreed.  Eligibility: There are no eligibility restrictions. Consultant Profile: Corporate services are required. The Consultant should ensure that the appropriately qualified experts are available, as required, for each of the different tasks outlined above. It is expected that the assignment will be led by an appropriately qualified project manager with experience in the water sector and in implementing the key areas of this assignment, accompanied by both key and supporting experts. It is expected that short time input by key international experts be combined with local/regional expert input. The local/regional experts would secure presence in the field and continuity. The Consultant must set-out clear communication lines with the Company, so that the Company is able to draw on the support of the Consultant as required. It is envisaged that this will be best supplied through a combination of long-term and short-term expertise. The Consultant is required to provide the Company with independent and impartial technical, cost, strategic, management and financial advice, and as such will not be permitted to have a commercial interest in any other contracts or agreements related to the Project. The Consultants team is expected to include: - Project manager/technical expert - Local project Manager/Technical expert - Finance expert - Local finance expert - Environmental expert - Social expert - Pool of local experts Submission Requirements: In order to determine the capability and experience of Consultants to be shortlisted, the information submitted should include the following: (a) brief overview of the firm/group of firms including company profile, organisation and staffing; (b) details of similar experience of firm or group of firms and related assignments undertaken in the previous five years, including information on contract value, contracting entity/client, project location/country, duration (mm/yy to mm/yy), expert months provided, assignment budget, percentage carried out by consultant in case of association of firms or subcontracting, main activities, objectives; (c) CVs of key experts who could carry out the Assignment detailing qualifications, experience in similar assignments, particularly assignments undertaken in the previous five years, including information on contracting entity/client, project location/country, duration (mm/yy to mm/yy), expert months provided, assignment budget, main activities, objectives. (d) Completed Contact Sheet, the template for which is available from the following web-link: <http://www.ebrd.com/pages/workingwithus/procurement/notices/csu/contact_sheet.doc>  The expression of interest shall not exceed 25 pages (excluding CVs and contact sheet). One original and 1 copy of the expression of interest in English and 3 copies in Russian shall be submitted to the Client in an envelope marked "EXPRESSION OF INTEREST for TOKMOK WATER - CORPORATE DEVELOPMENT AND STAKEHOLDER PARTICIPATION PROGRAMME", to reach Client not later than 10 January 2014 at 15:00 (local time, GMT+6 hours). One further electronic copy should be submitted to the EBRD’s contact person by the same due date. IMPORTANT NOTES:  Following this invitation for expressions of interest, a shortlist of qualified firms will be formally invited to submit proposals. Consultant selection and contracting will be subject to availability of funding. Consultants may submit expressions of interest and, if shortlisted, proposals for both Tokmok Water Sub-project – PIU Support and Tokmok Water Sub-project – Corporate Development and Stakeholder Participation Programme. However, a consultant may only be selected to perform one of the two assignments.  CONTACTS The Client Contact Person:  Mr. Mirza Djamanbaev Director of Municipal Enterprise Tokmokvodokanal 1, Lenina Street, Tokmok, Kyrgyz Republic Phone: +9963138 61070 Fax: +9963138 61078 The EBRD Contact Person:  Olesya Kerridge European Bank for Reconstruction and Development One Exchange Square London EC2A 2JN Tel: + 44 20 7338 6895 Fax: +44 20 7338 7451 E-mail: kerridgo@ebrd.com . |

**I-Turin: Services to support ETF project activities in Uzbekistan**

**Project details**

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| **Project title** | **I-Turin: Services to support ETF project activities in Uzbekistan** |
| **Status** | **Update** [See original posting](http://www.assortis.com/en/members/bsc_view.asp?id=265810&DataType=busop) |
| **Reference** | ECZ87016-Agency |
| **Financing Ref.** | 2013/S 054-087799; 2013/S 089-150436; ; 2013/S 147-254814; 2013/S 233-403556 |
| **Procurement type** | Services |
| **Funding agency** | European Commission |
| **Countries** | Uzbekistan |
| **Deadline** | **27 January 2014** |
| **Sectors** | **COMMUNICATION / PUBLIC RELATIONS / INFORMATION SERVICES:**   - Conferences / Events / Seminars / Training   - Translation / Interpretation |

**Project description**

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| Italy-Turin: Services to support ETF project activities in Uzbekistan 2013/S 233-403556 Contract notice Services Directive 2004/18/EC Section I: Contracting authority I.1)Name, addresses and contact point(s) ETF Villa Gualino, viale Settimio Severo 65 For the attention of: Procurement Officer 10133 Turin TO ITALY Telephone: +39 0116302222 E-mail: fincop.procurement@etf.europa.eu Fax: +39 0116302204 Internet address(es):  General address of the contracting authority: <http://www.etf.europa.eu>br />Electronic access to information: <http://www.etf.europa.eu/web.nsf/pages/Open_tenders>br />Further information can be obtained from: The above mentioned contact point(s) Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s) Tenders or requests to participate must be sent to: The above mentioned contact point(s) I.2)Type of the contracting authority European institution/agency or international organisation I.3)Main activity Education Other: Human resources development, labour market, vocational education and training. I.4)Contract award on behalf of other contracting authorities The contracting authority is purchasing on behalf of other contracting authorities: no Section II: Object of the contract II.1)DescriptionII.1.1)Title attributed to the contract by the contracting authority: Services to support ETF project activities in Uzbekistan. II.1.2)Type of contract and location of works, place of delivery or of performance Services Service category No 27: Other services Main site or location of works, place of delivery or of performance: Uzbekistan. NUTS code  II.1.3)Information about a public contract, a framework agreement or a dynamic purchasing system (DPS) The notice involves the establishment of a framework agreement II.1.4)Information on framework agreement Framework agreement with a single operator Duration of the framework agreement Duration in years: 4 Estimated total value of purchases for the entire duration of the framework agreement Estimated value excluding VAT: 180 000 EUR II.1.5)Short description of the contract or purchase(s) Through this tender, ETF intends to conclude a framework contract for services to support locally the implementation of its activities in Uzbekistan. Due to the nature of the services required and their place of delivery, the ETF is seeking a service provider, which will ensure a strong local base in Uzbekistan and with staff appropriate for achieving the scope of the contract. In case the contractor is established outside of Uzbekistan, the ETF will have direct access and direct contacts with the local office in Uzbekistan. The service provider will be required to provide upon ETF request the 4 main types of services described below which may also be closely linked: service A: 'full meeting package' — organisation of project events such as workshops, seminars, conferences, study visits in the fields of ETF work; service B: 'limited meeting package' — provision of a limited set of event-related services; service C: support to ETF country networking; service D: translation of project documents. Given the subject of the contract participation in this call for tender is open to all natural and legal persons that are established in the EU, in the ETF partner countries (for the full list see the tender dossier or visit <http://www.etf.europa.eu>, in Iceland, Liechtenstein and Norway. II.1.6)Common procurement vocabulary (CPV) 79951000 II.1.7)Information about Government Procurement Agreement (GPA) The contract is covered by the Government Procurement Agreement (GPA): no II.1.8)Lots This contract is divided into lots: no II.1.9)Information about variants Variants will be accepted: no II.2)Quantity or scope of the contractII.2.1)Total quantity or scope: Estimated value excluding VAT: 180 000 EUR II.2.2)Information about options Options: no II.2.3)Information about renewals This contract is subject to renewal: yes Number of possible renewals: 3 In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:  in months: 12 (from the award of the contract) II.3)Duration of the contract or time limit for completion Duration in months: 12 (from the award of the contract) Section III: Legal, economic, financial and technical information III.1)Conditions relating to the contractIII.1.1)Deposits and guarantees required:III.1.2)Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:III.1.3)Legal form to be taken by the group of economic operators to whom the contract is to be awarded:III.1.4)Other particular conditions The performance of the contract is subject to particular conditions: no III.2)Conditions for participationIII.2.1)Personal situation of economic operators, including requirements relating to enrolment on professional or trade registersIII.2.2)Economic and financial ability Information and formalities necessary for evaluating if the requirements are met: 1. the presentation of duly certified balance sheets and profit and loss accounts for the past 3 years for which accounts have been closed; 2. the table on the tenderer's financial solvency contained in the tender dossier duly filled in. Minimum level(s) of standards possibly required: the tenderer must be able to prove that he is in a stable financial position. III.2.3)Technical capacity Information and formalities necessary for evaluating if the requirements are met: — a detailed list of services similar to those described in the terms of reference, implemented over the past 3 years, including dates, values and names of recipients of the service in Uzbekistan; — a brief description of the office facilities of the tenderer, including, for tenderers with a headquarters outside Uzbekistan, a description of the local office based in Uzbekistan. The description should include a list of all the equipment, offices, meeting facilities, etc. that will be used for the implementation of this contract. Minimum level(s) of standards possibly required: — a minimum of 3 years' experience in organisation of events in Uzbekistan as described in the terms of reference; — suitable office facilities for the implementation of the contract in Uzbekistan. III.2.4)Information about reserved contractsIII.3)Conditions specific to services contractsIII.3.1)Information about a particular profession Execution of the service is reserved to a particular profession: no III.3.2)Staff responsible for the execution of the service Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: no Section IV: Procedure IV.1)Type of procedureIV.1.1)Type of procedure Open IV.1.2)Limitations on the number of operators who will be invited to tender or to participateIV.1.3)Reduction of the number of operators during the negotiation or dialogueIV.2)Award criteriaIV.2.1)Award criteria The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document IV.2.2)Information about electronic auction An electronic auction will be used: no IV.3)Administrative informationIV.3.1)File reference number attributed by the contracting authority: CFT/13/ETF/0023. IV.3.2)Previous publication(s) concerning the same contract Prior information notice Notice number in the OJEU: 2013/S 54-087799 of 16.3.2013 IV.3.3)Conditions for obtaining specifications and additional documents or descriptive documentIV.3.4)Time limit for receipt of tenders or requests to participate 27.1.2014 IV.3.5)Date of dispatch of invitations to tender or to participate to selected candidatesIV.3.6)Language(s) in which tenders or requests to participate may be drawn up Any EU official language IV.3.7)Minimum time frame during which the tenderer must maintain the tender Duration in months: 6 (from the date stated for receipt of tender) IV.3.8)Conditions for opening of tenders Date: 3.2.2014 - 14:30 Place:  ETF premises, Turin, Italy.  Persons authorised to be present at the opening of tenders: yes Additional information about authorised persons and opening procedure: 1 representative for each tenderer. Section VI: Complementary information VI.1)Information about recurrence This is a recurrent procurement: no VI.2)Information about European Union funds The contract is related to a project and/or programme financed by European Union funds: yes Reference to project(s) and/or programme(s): ETF is an EU agency. VI.3)Additional informationVI.4)Procedures for appealVI.4.1)Body responsible for appeal procedures General Court of the Court of Justice of the European Union boulevard Konrad Adenauer 2925 Luxembourg LUXEMBOURG Telephone: +352 4303-1 Internet address: <http://curia.europa.eu> Fax: +352 4303-2100 VI.4.2)Lodging of appeals Precise information on deadline(s) for lodging appeals: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect to suspend this period or to open a new period for lodging appeals. VI.4.3)Service from which information about the lodging of appeals may be obtainedVI.5)Date of dispatch of this notice: 20.11.2013 |